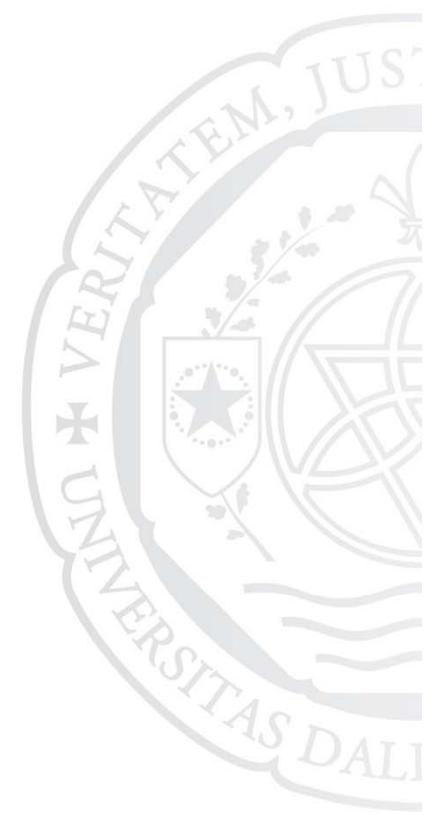


# Student Account FAQs



# Student Account FAQs

1. *How do I pay my bill?*

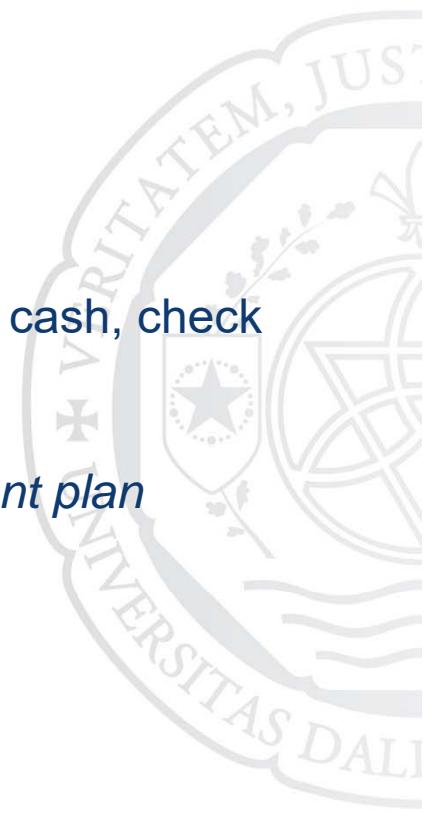


# Student Account FAQs

## 1. *How do I pay my bill?*

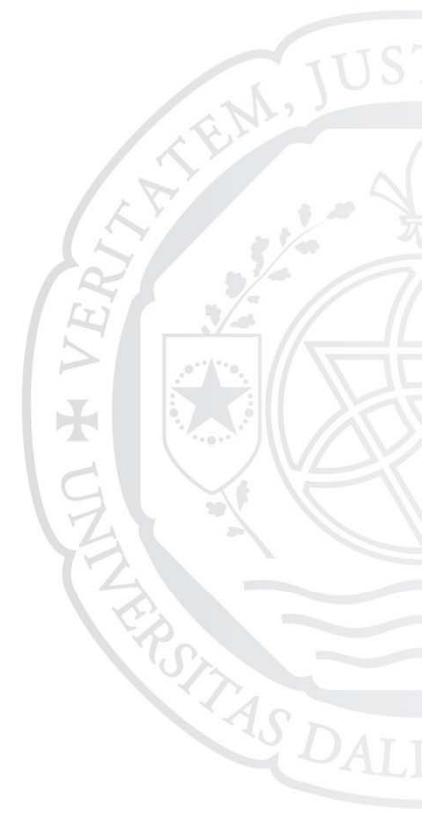
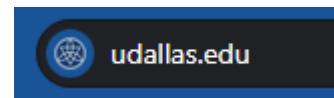
If you are paying the full amount, there are three methods: Pay by cash, check or pay on the Transact website.

To enroll for a payment plan, please see *FAQ Sign up for a payment plan* instructions.



To pay on the *Transact* website,

go to the UD website: *udallas.edu*



Once on the website,



---

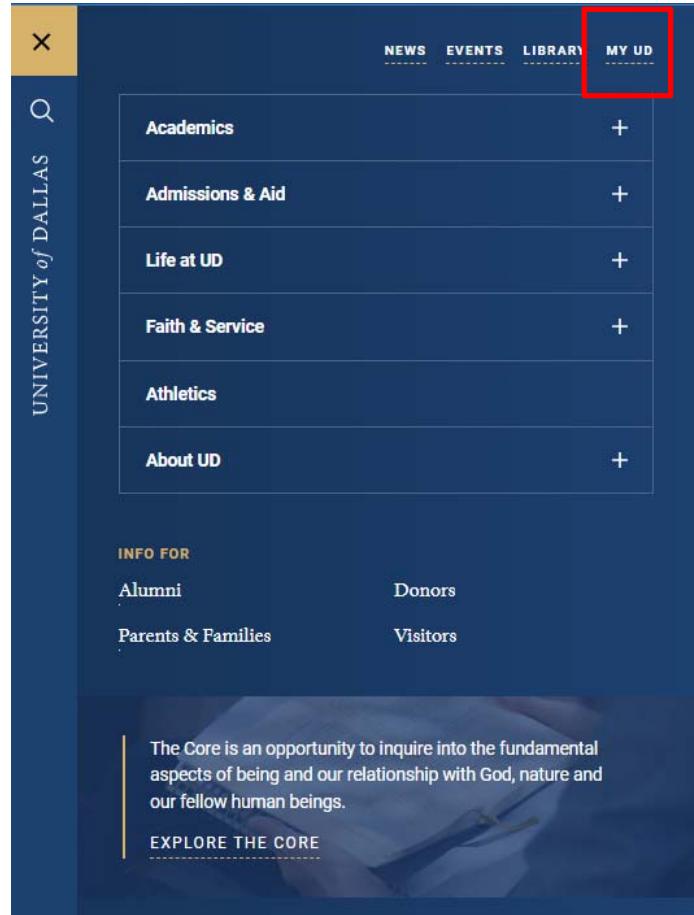
UNIVERSITY OF DALLAS

Click on  to access the menu,

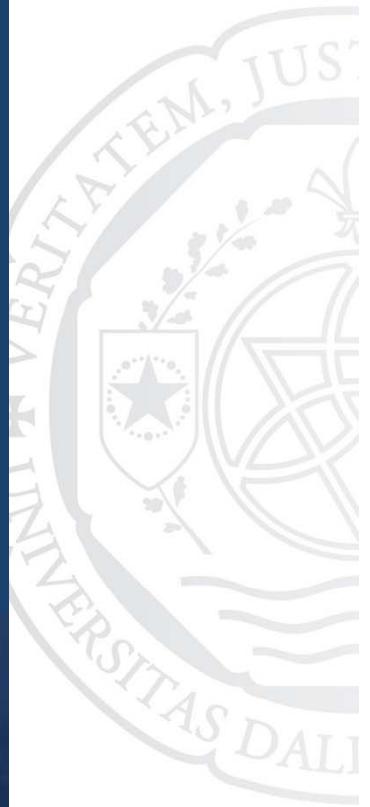


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Click on



The image shows a dark blue sidebar from the University of Dallas website. At the top, there is a yellow "X" button and a magnifying glass search icon. The sidebar includes the text "UNIVERSITY of DALLAS" and a "MY UD" button, which is highlighted with a red box. Below these are several menu items with plus signs: "Academics", "Admissions & Aid", "Life at UD", "Faith & Service", "Athletics", and "About UD". Under the heading "INFO FOR", there are four categories: "Alumni", "Parents & Families", "Donors", and "Visitors". At the bottom, there is a section titled "EXPLORE THE CORE" with a quote: "The Core is an opportunity to inquire into the fundamental aspects of being and our relationship with God, nature and our fellow human beings."



UNIVERSITY OF DALLAS

Click on

- [BannerWeb-Student](#)



[Home - My UD](#)

## My UD

The University of Dallas intranet portal for current students, faculty and staff.

[Login to MyUD](#)

## Information and resources for students, parents, faculty and staff

For technical support, please contact [support@udallas.edu](mailto:support@udallas.edu)

### UDWIFI Networks

Find information on connecting to our wireless networks

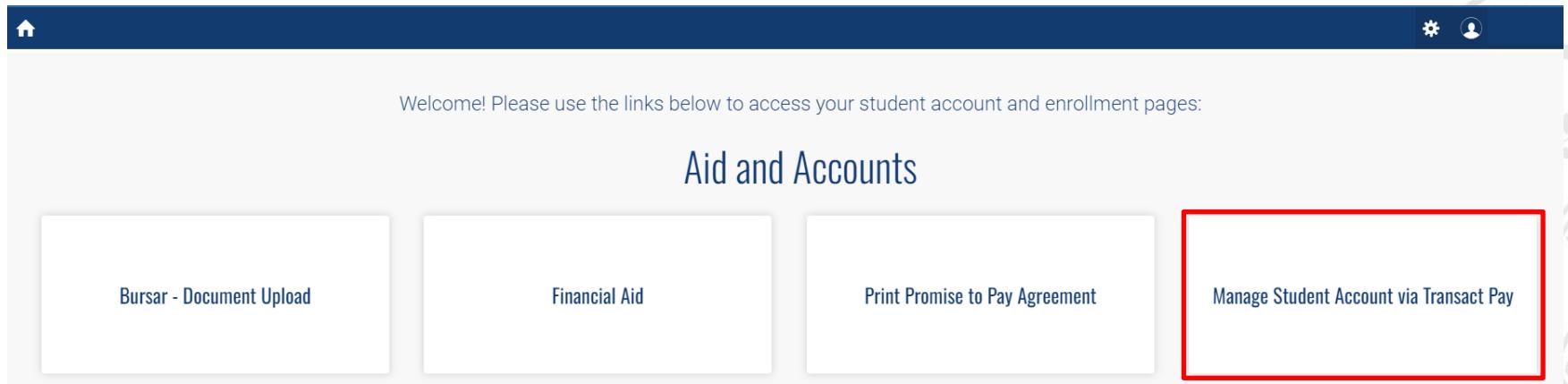
### BannerWeb

- [BannerWeb-Student](#)
- [BannerWeb-Student Reference Guide](#)
- [BannerWeb-Employee](#)
- [BannerWeb-Employee Reference Guide](#)
- [BannerWeb-Faculty](#)
- [BannerWeb-Faculty Reference Guide](#)

UNIVERSITY OF DALLAS

Click on

Manage Student Account via Transact Pay



Welcome! Please use the links below to access your student account and enrollment pages:

## Aid and Accounts

Bursar - Document Upload

Financial Aid

Print Promise to Pay Agreement

Manage Student Account via Transact Pay

The 'Manage Student Account via Transact Pay' link is highlighted with a red box.

To log-in to BannerWeb, your Username is the section of your email address before the "@udallas.edu".

# UNIVERSITY OF DALLAS

Sign in to your account

 Username Password Sign In

Remember me on this computer



For UD Crusader, whose UD email address is “udcrusader@udallas.edu”, it will be “udcrusader”.

# UNIVERSITY OF DALLAS

Sign in to your account

Remember me on this computer



Your password is your UD ID number

# UNIVERSITY OF DALLAS

Sign in to your account

Remember me on this computer



Click on

Sign In

# UNIVERSITY OF DALLAS

Sign in to your account

udcrusader

9000000001

Sign In

Remember me on this computer



UNIVERSITY OF DALLAS

If you need help with your log-in information, please email [support@udallas.edu](mailto:support@udallas.edu)

Please include your name, UD ID#, and what you are trying to log-in to  
(in this case, BannerWeb)





## Overview

UD Crusader  
University of Dallas

Balance  
\$10,000.00

Summary

Previous Balance

Spring 2025 Balance	\$0.00
Spring 2025 Estimated Aid	\$0.00
Spring 2025 Balance including Estimated Aid	\$0.00

Summer 2025 Balance

Summer 2025 Estimated Aid	\$10,000.00
Summer 2025 Balance including Estimated Aid	\$ 5,000.00

\* financial aid credits cannot be applied to previous term balances

My Account

Overview (highlighted)

Activity Details

Payment Plans

Make a Payment

Transactions

Statements

Tax Forms

Help

Sign Out

This is the student overview of *Transact*.



UNIVERSITY OF DALLAS



## Overview

My Account

Overview

Activity Details

Payment Plans

Make a Payment

Transactions

Statements

Tax Forms

Help

Sign Out

UD Crusader  
University of Dallas

Balance  
\$10,000.00

Summary

Previous Balance

Spring 2025 Balance	\$0.00
Spring 2025 Estimated Aid	\$0.00
Spring 2025 Balance including Estimated Aid	\$0.00
Summer 2025 Balance	\$10,000.00
Summer 2025 Estimated Aid	\$ 5,000.00
Summer 2025 Balance including Estimated Aid	\$ 5,000.00

\* financial aid credits cannot be applied to previous term balances



Remember the amount on the line “Summer 2025 Balance including Estimated Aid”

UNIVERSITY OF DALLAS



UNIVERSITY  
of DALLAS

Overview

UD Crusader  
University of Dallas

Balance  
**\$10,000.00**

My Account

Overview

Activity Details

Payment Plans

Make a Payment

Transactions

Statements

Tax Forms

Help

Sign Out

Summary

Previous Balance

Spring 2025 Balance	\$0.00
Spring 2025 Estimated Aid	\$0.00
Spring 2025 Balance including Estimated Aid	\$0.00

Summer 2025 Balance

Summer 2025 Estimated Aid	\$10,000.00
Summer 2025 Balance including Estimated Aid	\$ 5,000.00

\* financial aid credits cannot be applied to previous term balances

The Balance at the top of the screen does not include Estimated Financial Aid,

UNIVERSITY OF DALLAS



## Overview

My Account

UD Crusader  
University of Dallas

Balance  
\$10,000.00

UD

Summary

Previous Balance

Spring 2025 Balance	\$0.00
Spring 2025 Estimated Aid	\$0.00
Spring 2025 Balance including Estimated Aid	\$0.00

Summer 2025 Balance

Summer 2025 Estimated Aid	\$10,000.00
Summer 2025 Balance including Estimated Aid	\$ 5,000.00

\* financial aid credits cannot be applied to previous term balances

**Make a Payment**

Transactions

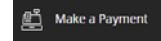
Statements

Tax Forms

Help

Sign Out

To make a payment, click on



UNIVERSITY OF DALLAS



## Make a Payment

Step 1 of 3: Pay amount  
1 — 2 — 3

How much would you like to pay?

Balance items

<input type="checkbox"/> Check all	0 of 1 selected	Description	Minimum	Balance	Amount	
<input checked="" type="checkbox"/>	Summer 2025 (202540)		\$5,000.00	\$5,000.00	\$0.00	<input type="button" value="▼"/>
Total balance			\$5,000.00			\$0.00
Pay amount			\$0.00			
Remaining balance			\$5,000.00			

*You will see a line for Summer 2025.*



## Make a Payment

Step 1 of 3: Pay amount  
1 — 2 — 3

How much would you like to pay?

Balance items

<input type="checkbox"/> Check all	0 of 1 selected	Description	Minimum	Balance	Amount	
<input checked="" type="checkbox"/>	Summer 2025 (202540)		\$5,000.00	\$5,000.00	\$0.00	<input type="button" value="▼"/>
Total balance			\$5,000.00	\$0.00		
Pay amount						
Remaining balance					\$5,000.00	

Check all | 0 of 1 selected

Summer 2025 (202540)

Total balance \$5,000.00  
Pay amount \$0.00  
Remaining balance \$5,000.00

Check the box.



## Make a Payment

Step 1 of 3: Pay amount  
1 — 2 — 3

How much would you like to pay?

Balance items

<input type="checkbox"/> Check all	0 of 1 selected	Description	Minimum	Balance	Amount
<input checked="" type="checkbox"/>		Summer 2025 (202540)	\$5,000.00	\$5,000.00	\$0.00

Total balance \$5,000.00  
Pay amount \$0.00  
Remaining balance \$5,000.00

A red box highlights the down arrow icon to the right of the amount input field.

*Click on the down arrow to the right*



## Make a Payment

Step 1 of 3: Pay amount  
1 — 2 — 3

How much would you like to pay?

Balance items

<input type="checkbox"/> Check all	0 of 1 selected	Description	Minimum	Balance	Amount
<input checked="" type="checkbox"/>	Summer 2025 (202540)		\$5,000.00	\$5,000.00	\$0.00

Total balance  
Pay amount  
Remaining balance

Balance \$5,000.00  
Other Amount  
\$0.00  
\$5,000.00

*You can select to pay the Balance*



## Make a Payment

Step 1 of 3: Pay amount  
1 — 2 — 3

How much would you like to pay?

Balance items

<input type="checkbox"/> Check all	0 of 1 selected	Description	Minimum	Balance	Amount
<input checked="" type="checkbox"/>	Summer 2025 (202540)		\$5,000.00	\$5,000.00	\$0.00

Total balance: \$5,000.00

Pay amount: \$0.00

Remaining balance: \$5,000.00

Other Amount:

Or select Other Amount



## Make a Payment

Step 1 of 3: Pay amount  
1 — 2 — 3

How much would you like to pay?

Balance items

<input type="checkbox"/> Check all	0 of 1 selected	Description	Minimum	Balance	Amount
<input checked="" type="checkbox"/>		Summer 2025 (202540)	\$5,000.00	\$5,000.00	<input type="text" value="\$0.00"/> <small>▼</small>

! An amount is required

Total balance  
Pay amount  
Remaining balance

\$5,000.00  
\$0.00  
\$5,000.00

*and enter the amount you wish to pay.*



## Make a Payment

Step 1 of 3: Pay amount  
1 — 2 — 3

How much would you like to pay?

Balance items

<input type="checkbox"/> Check all	0 of 1 selected	Description	Minimum	Balance	Amount
<input checked="" type="checkbox"/>	Summer 2025 (202540)		\$5,000.00	\$5,000.00	\$2,500.00

Total balance  
Pay amount  
Remaining balance

\$2,500.00

\$2,500.00

\$2,500.00

**\$2,500.00**

The "Amount" input field is highlighted with a red box.

*In this example, \$2,500.00.*



## Make a Payment

- [My Account](#)
- [Overview](#)
- [Activity Details](#)
- [Payment Plans](#)
- [Make a Payment](#)
- [Transactions](#)
- [Statements](#)
- [Tax Forms](#)
- [Help](#)
- [Sign Out](#)

Step 1 of 3: Pay amount

1 — 2 — 3

How much would you like to pay?

### Balance items

Check all | 0 of 1 selected

Description	Minimum	Balance	Amount
<input checked="" type="checkbox"/> <b>Summer 2025 (202540)</b>	\$5,000.00	\$5,000.00	<input type="text" value="\$2,500.00"/> <span>()</span> <span>()</span>
Total balance			\$2,500.00
Pay amount			\$2,500.00
Remaining balance			\$2,500.00

Checkout

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## Make a Payment

My Account      Pay amount

Overview

Activity Details

Payment Plans

**Make a Payment**

Transactions

Statements

Tax Forms

Help

Sign Out

Step 2 of 3: Payment method

1 2 3

How would you like to pay?

Payment amount  
\$2,500

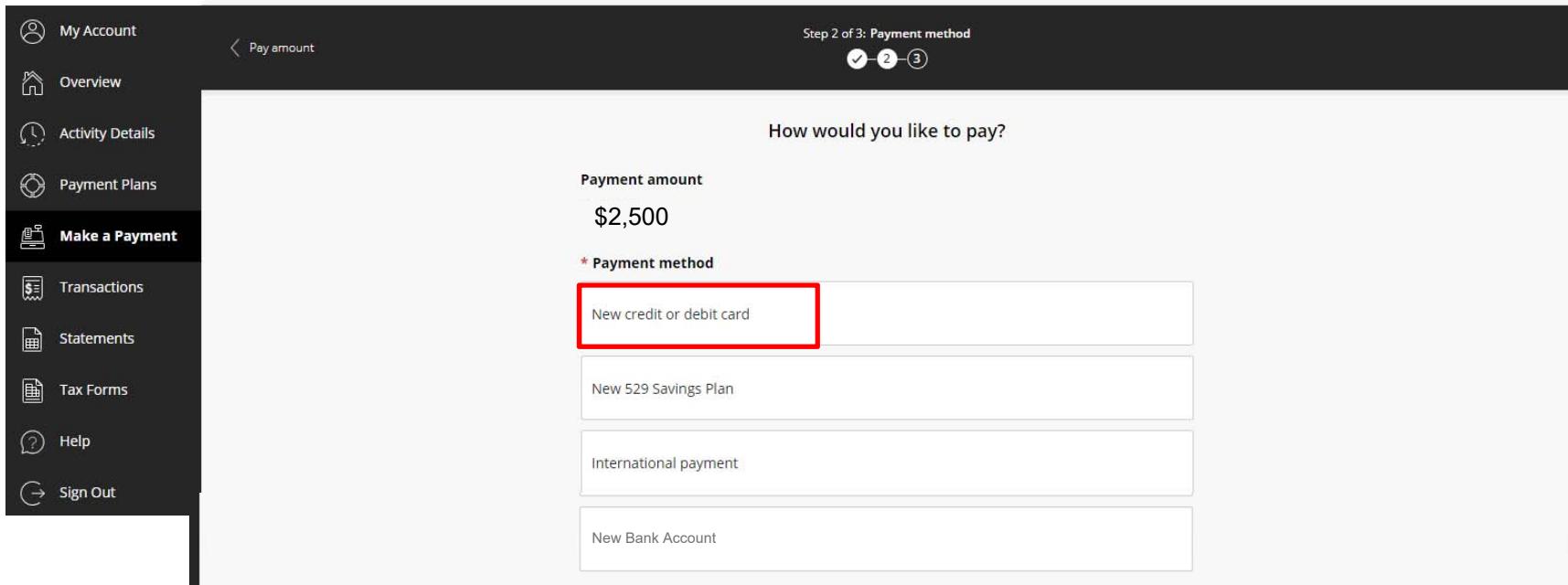
\* Payment method

New credit or debit card

New 529 Savings Plan

International payment

New Bank Account



*Payment can be made by credit or debit card. The processor charges a 2.95% fee which will be added to the payment amount.*



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of DALLAS

Pay amount

Step 2 of 3: Payment method



- My Account
- Overview
- Activity Details
- Payment Plans
- Make a Payment**
- Transactions
- Statements
- Tax Forms
- Help
- Sign Out

How would you like to pay?

Payment amount

\$2,500

\* Payment method

[Change](#)

New credit or debit card

AMERICAN  
EXPRESS DISCOVER JCB MASTERCARD VISA

Please enter your credit card information and click on the 'Continue Checkout' button.

**A convenience fee is not charged if an individual uses their checking or savings accounts to pay tuition, fees and room/board.**

\* Card number

① Card number required

\* Expiration date

 MM / YY

\* Security code ①

\* Zip/Postal code

International cardholders may input "N/A"

Save card for future use

UNIVERSITY OF DALLAS

Enter your card information and click on

Continue



## Make a Payment

- [My Account](#)
- [Overview](#)
- [Activity Details](#)
- [Payment Plans](#)
- [Make a Payment](#)
- [Transactions](#)
- [Statements](#)
- [Tax Forms](#)
- [Help](#)
- [Sign Out](#)

Pay amount

Step 2 of 3: Payment method

1 2 3

How would you like to pay?

Payment amount

\$2,500

\* Payment method

New credit or debit card

New 529 Savings Plan

International payment

New Bank Account

*Payment can be made through a 529 Plan. Click in the field and*

\* 529 savings plan name

Select...

- AR - Arkansas Brighter Future Direct Plan
- AR - Brighter Future Advisor Plan
- AZ - Goldman Sachs 529 Plan
- CA - ScholarShare 529
- CO - CollegeInvest Direct Portfolio College Savings P
- CO - Scholars Choice Education Savings Plan®
- DC - DC College Savings Plan
- GA - Path2College 529 Plan
- ID - IDeal - Idaho College Saving Program
- IN - CollegeChoice 529 Direct Savings Plan

*a list of registered 529 vendors is displayed. Select yours from the list. If yours is not listed, you must contact your 529 Plan's administrator.*



## Make a Payment

Step 2 of 3: Payment method

1 2 3

How would you like to pay?

Payment amount  
\$10,000

\* Payment method

New credit or debit card

New 529 Savings Plan

International payment

New Bank Account

*International students may use this link to connect to an international-payment processor.  
Follow the instructions on the website.*

## Make a Payment

My Account      Pay amount

Overview

Activity Details

Payment Plans

**Make a Payment**

Transactions

Statements

Tax Forms

Help

Sign Out

Step 2 of 3: Payment method

1 2 3

How would you like to pay?

Payment amount  
\$10,000

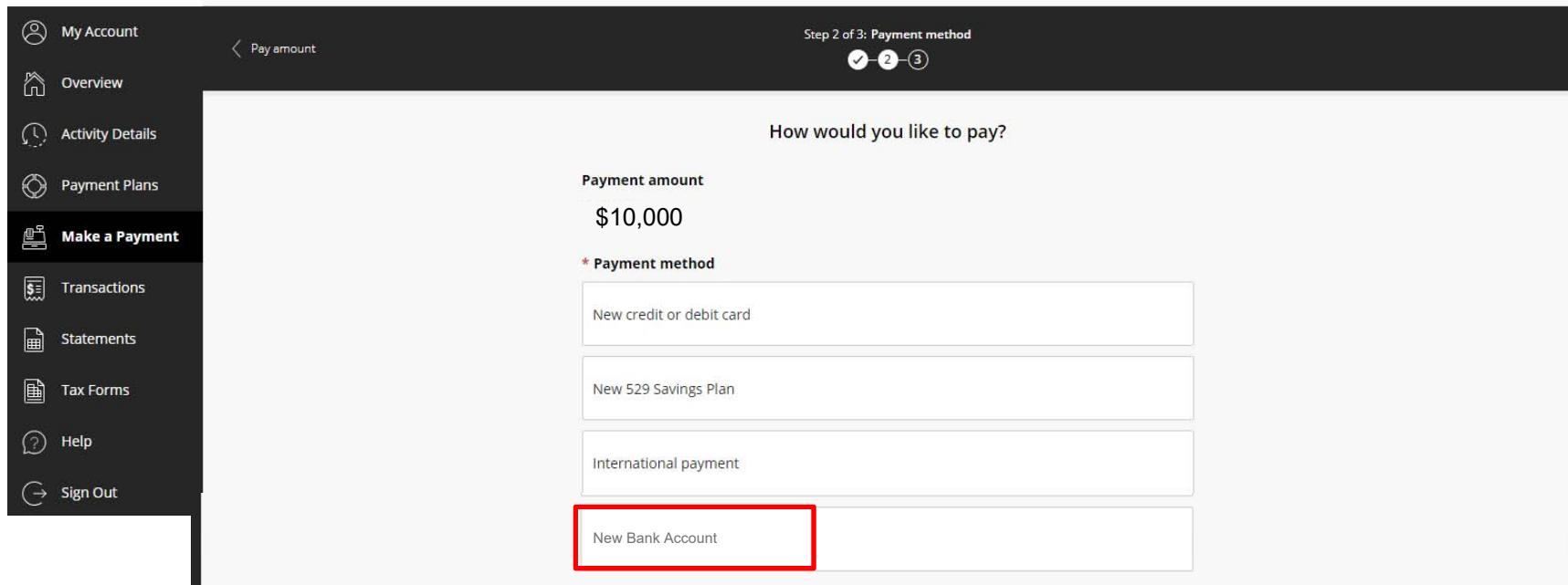
\* Payment method

New credit or debit card

New 529 Savings Plan

International payment

New Bank Account



*ACH payments can be initiated from a checking or savings account starting on this link.  
Follow the instructions on the website.*

Q - How do I pay my bill?

mail a check to with your UD ID number on the memo line:

University of Dallas  
Attn: Office of Finance #696  
1845 E Northgate Dr  
Irving TX 75062-4736

or bring payment to:

Cashier's Window in the Office of Finance  
University of Dallas  
Cardinal Farrell Hall, Suite 120

