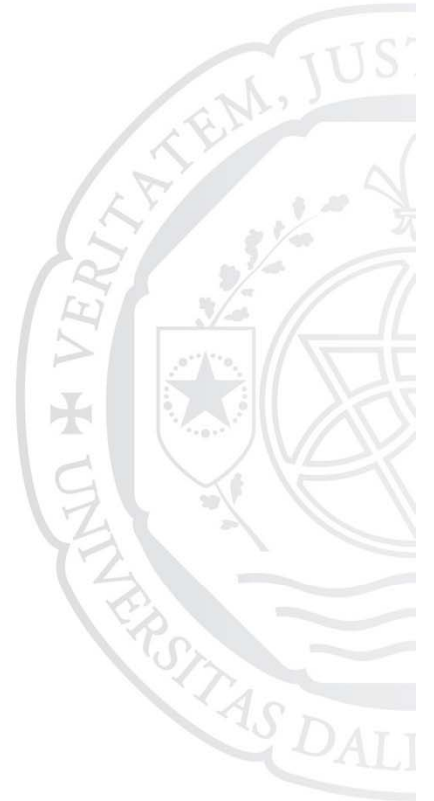


# Student Account FAQs



# Student Account FAQs

1. *How do I pay my bill?*

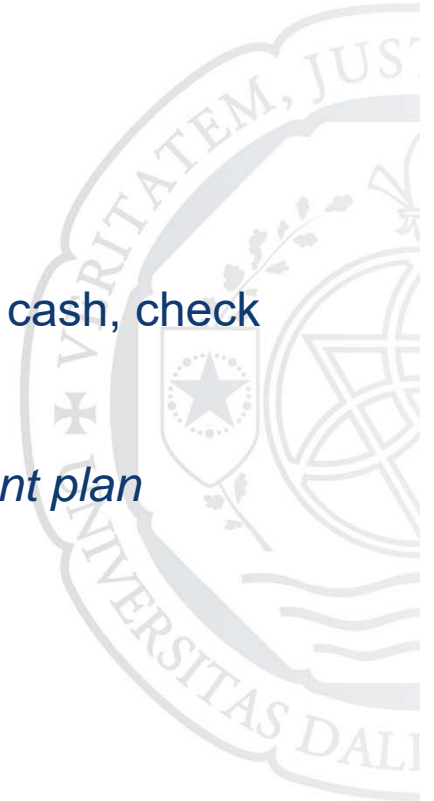


# Student Account FAQs

## 1. *How do I pay my bill?*

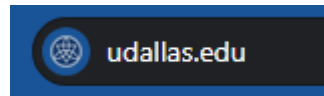
If you are paying the full amount, there are three methods: Pay by cash, check or pay on the Transact website.

To enroll for a payment plan, please see *FAQ Sign up for a payment plan* instructions.



To pay on the *Transact* website,

go to the UD website: *udallas.edu*



Once on the website,



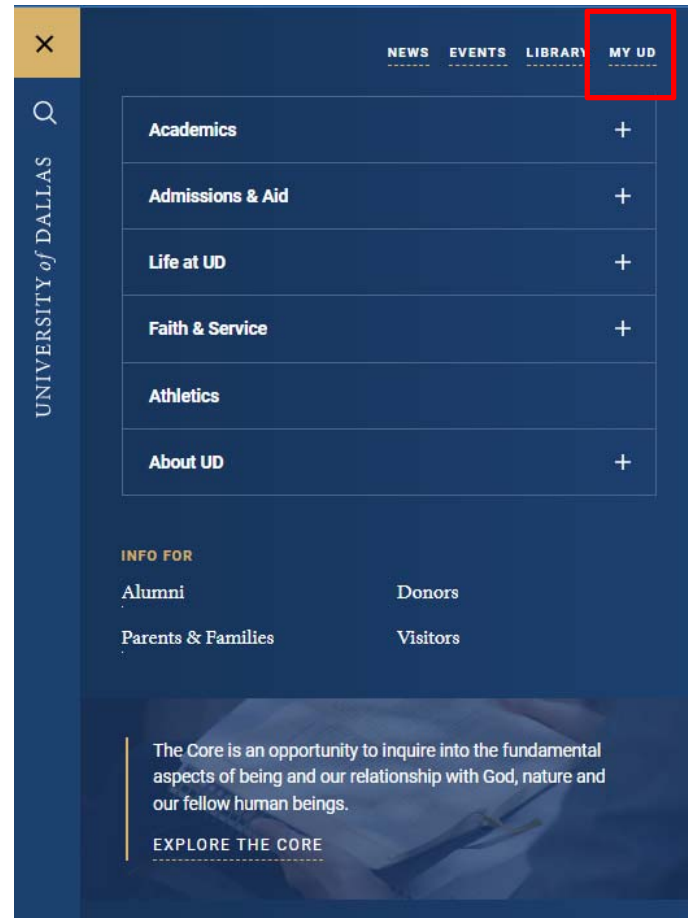
UNIVERSITY OF DALLAS

Click on  to access the menu,



 UNIVERSITY OF DALLAS

Click on



Click on

- BannerWeb-Student



Home - My UD

## My UD

The University of Dallas intranet portal for current students, faculty and staff.

Login to MyUD

## Information and resources for students, parents, faculty and staff

For technical support, please contact [support@udallas.edu](mailto:support@udallas.edu)

### UDWIFI Networks

Find information on connecting to our wireless networks

### BannerWeb

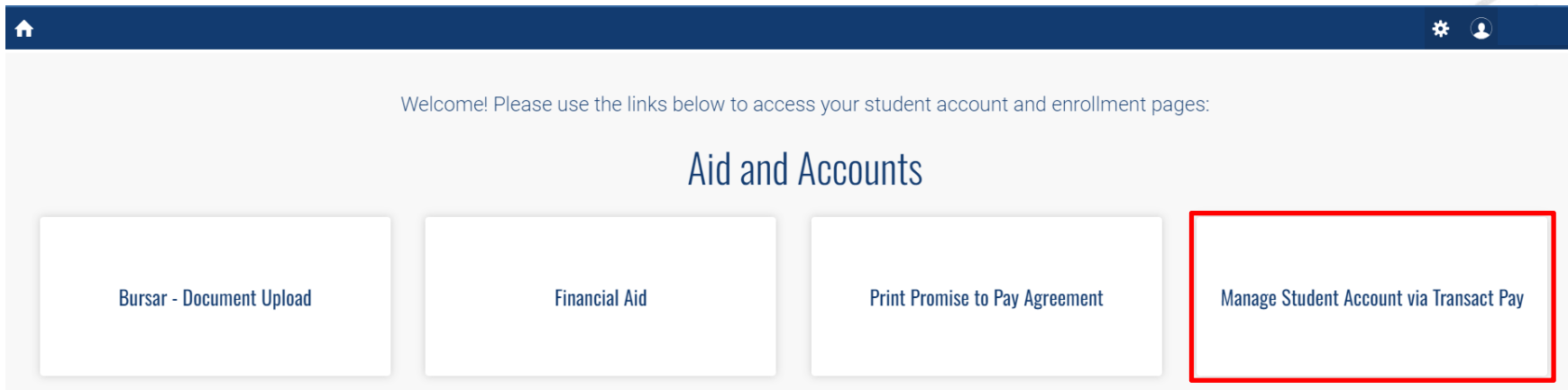
- BannerWeb-Student
- BannerWeb-Student Reference Guide
- BannerWeb-Employee
- BannerWeb-Employee Reference Guide
- BannerWeb-Faculty
- BannerWeb-Faculty Reference Guide

UNIVERSITY OF DALLAS



Click on

Manage Student Account via Transact Pay



The screenshot shows a web interface for the University of Dallas. At the top is a dark blue navigation bar with a home icon on the left and settings and user profile icons on the right. Below the navigation bar is a light gray content area. It starts with a welcome message: "Welcome! Please use the links below to access your student account and enrollment pages:". This is followed by the section header "Aid and Accounts". Under this header are four white rectangular buttons with blue text. The first button is "Bursar - Document Upload", the second is "Financial Aid", the third is "Print Promise to Pay Agreement", and the fourth is "Manage Student Account via Transact Pay". The fourth button is highlighted with a red rectangular border. In the background, a large, faint watermark of the University of Dallas seal is visible on the right side.

Home Settings User Profile

Welcome! Please use the links below to access your student account and enrollment pages:

### Aid and Accounts

Bursar - Document Upload Financial Aid Print Promise to Pay Agreement Manage Student Account via Transact Pay

To log-in to BannerWeb, your Username is the section of your email address before the “@udallas.edu”.

# UNIVERSITY OF DALLAS

Sign in to your account

Sign In

☐ Remember me on this computer



For UD Crusader, whose UD email address is “udcrusader@udallas.edu”, it will be “udcrusader”.

# UNIVERSITY OF DALLAS

Sign in to your account

udcrusader

Password

Sign In

☐ Remember me on this computer



Your password is your UD ID number

# UNIVERSITY OF DALLAS

Sign in to your account

udcrusader

900000001

Sign In

☐ Remember me on this computer



Click on

Sign In

# UNIVERSITY OF DALLAS

Sign in to your account

udcrusader

900000001

Sign In

☐ Remember me on this computer




UNIVERSITY OF DALLAS

If you need help with your log-in information, please email [support@udallas.edu](mailto:support@udallas.edu)

Please include your name, UD ID#, and what you are trying to log-in to  
(in this case, BannerWeb)



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Overview

My Account

Overview

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UD

UD Crusader  
University of Dallas

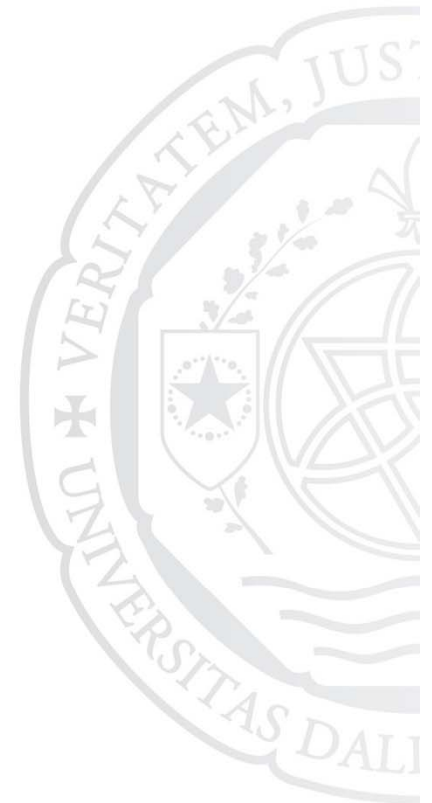
Balance  
\$10,000.00

Summary


Previous Balance

Spring 2025 Balance	\$0.00
Spring 2025 Estimated Aid	\$0.00
Spring 2025 Balance including Estimated Aid	\$0.00
Summer 2025 Balance	\$10,000.00
Summer 2025 Estimated Aid	\$ 5,000.00
Summer 2025 Balance including Estimated Aid	\$ 5,000.00

\* financial aid credits cannot be applied to previous term balances



This is the student overview of *Transact*.

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UD Crusader  
University of Dallas

Balance  
\$10,000.00

Summary


Previous Balance	
Spring 2025 Balance	\$0.00
Spring 2025 Estimated Aid	\$0.00
Spring 2025 Balance including Estimated Aid	\$0.00
Summer 2025 Balance	\$10,000.00
Summer 2025 Estimated Aid	\$ 5,000.00
Summer 2025 Balance including Estimated Aid	\$ 5,000.00

\*financial aid credits cannot be applied to previous term balances



Remember the amount on the line “Summer 2025 Balance including Estimated Aid”



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UD Crusader  
University of Dallas

Balance

\$10,000.00


Summary

Previous Balance

Spring 2025 Balance	\$0.00
Spring 2025 Estimated Aid	\$0.00
Spring 2025 Balance including Estimated Aid	\$0.00
Summer 2025 Balance	\$10,000.00
Summer 2025 Estimated Aid	\$ 5,000.00
Summer 2025 Balance including Estimated Aid	\$ 5,000.00

\* financial aid credits cannot be applied to previous term balances

The Balance at the top of the screen does not include Estimated Financial Aid,

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UD Crusader  
University of Dallas

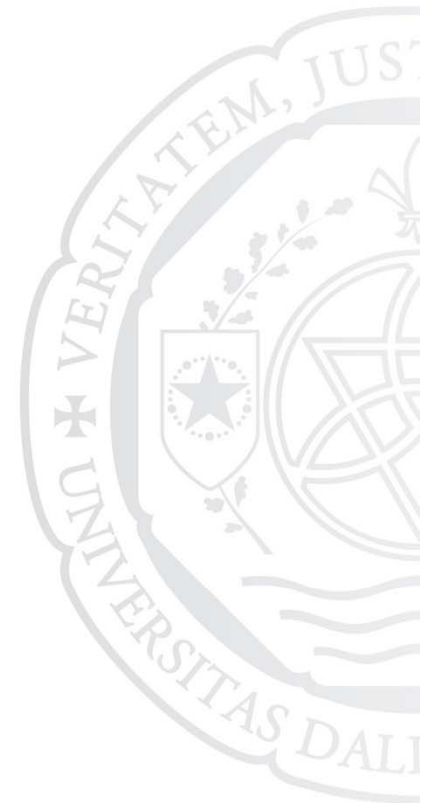
Balance  
\$10,000.00

Summary

Previous Balance

Spring 2025 Balance	\$0.00
Spring 2025 Estimated Aid	\$0.00
Spring 2025 Balance including Estimated Aid	\$0.00
Summer 2025 Balance	\$10,000.00
Summer 2025 Estimated Aid	\$ 5,000.00
Summer 2025 Balance including Estimated Aid	\$ 5,000.00

\*financial aid credits cannot be applied to previous term balances



To make a payment, click on 

## Make a Payment

Step 1 of 3: Pay amount

1 2 3

How much would you like to pay?

Balance items

☐ Check all | 0 of 1 selected

Description	Minimum	Balance	Amount
<input type="checkbox"/> Summer 2025 (202540)	\$5,000.00	\$5,000.00	\$0.00
Total balance			\$5,000.00
Pay amount			\$0.00
Remaining balance			\$5,000.00

*You will see a line for Summer 2025.*

## Make a Payment

My Account

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Sign Out

Step 1 of 3: Pay amount

1

2

3

How much would you like to pay?

Balance items

☐ Check all | 0 of 1 selected

Description	Minimum	Balance	Amount
<input checked="" type="checkbox"/> Summer 2025 (202540)	\$5,000.00	\$5,000.00	<input type="text" value="\$0.00"/>
Total balance			\$5,000.00
Pay amount			\$0.00
Remaining balance			\$5,000.00

*Check the box.*

## Make a Payment

My Account

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**Make a Payment**

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Sign Out

Step 1 of 3: Pay amount

1-2-3

How much would you like to pay?

Balance items

☐ Check all | 0 of 1 selected

Description	Minimum	Balance	Amount
<input checked="" type="checkbox"/> Summer 2025 (202540)	\$5,000.00	\$5,000.00	\$0.00
Total balance			\$5,000.00
Pay amount			\$0.00
Remaining balance			\$5,000.00

*Click on the down arrow to the right*

## Make a Payment

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Step 1 of 3: Pay amount

1-2-3

How much would you like to pay?

Balance items

☐ Check all | 0 of 1 selected

Description	Minimum	Balance	Amount
<input checked="" type="checkbox"/> Summer 2025 (202540)	\$5,000.00	\$5,000.00	<div><div>\$0.00</div><div>▼</div></div>
Total balance			
Pay amount			<b>\$0.00</b>
Remaining balance			\$5,000.00

Balance \$5,000.00

Other Amount

*You can select to pay the Balance*

## Make a Payment

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Step 1 of 3: Pay amount

1-2-3

How much would you like to pay?

Balance items

☐ Check all | 0 of 1 selected

Description	Minimum	Balance	Amount
<input checked="" type="checkbox"/> Summer 2025 (202540)	\$5,000.00	\$5,000.00	<div><div>\$0.00</div><div>▼</div></div>

Total balance

Pay amount

Remaining balance

Balance: \$5,000.00

Other Amount

\$0.00

\$5,000.00

*Or select Other Amount*

## Make a Payment

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Step 1 of 3: Pay amount

1-2-3

How much would you like to pay?

Balance items

☐ Check all
 0 of 1 selected

Description	Minimum	Balance	Amount
<input checked="" type="checkbox"/> Summer 2025 (202540)	\$5,000.00	\$5,000.00	<div>\$0.00</div> <div><i>An amount is required</i></div>
Total balance			\$5,000.00
<b>Pay amount</b>			<b>\$0.00</b>
Remaining balance			\$5,000.00

*and enter the amount you wish to pay.*



## Make a Payment

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Step 1 of 3: Pay amount

1-2-3

How much would you like to pay?

Balance items

☐ Check all | 0 of 1 selected

Description	Minimum	Balance	Amount
<input checked="" type="checkbox"/> Summer 2025 (202540)	\$5,000.00	\$5,000.00	<input type="text" value="\$2,500.00"/>
Total balance			\$5,000.00
Pay amount			\$2,500.00
Remaining balance			\$2,500.00

*In this example, \$2,500.00.*

## Make a Payment

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Step 1 of 3: Pay amount

1-2-3

How much would you like to pay?

Balance items

☐ Check all | 0 of 1 selected

Description	Minimum	Balance	Amount
<input checked="" type="checkbox"/> Summer 2025 (202540)	\$5,000.00	\$5,000.00	<input type="text" value="\$2,500.00"/>
Total balance			\$5,000.00
Pay amount			\$2,500.00
Remaining balance			\$2,500.00

Scroll to the bottom of the page and click on

Checkout



## Make a Payment

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Pay amount

Step 2 of 3: Payment method

1 2 3

How would you like to pay?

Payment amount

\$2,500

\* Payment method










New credit or debit card

New 529 Savings Plan

International payment

New Bank Account

*Payment can be made by credit or debit card. The processor charges a 2.95% fee which will be added to the payment amount.*

 My Account Overview Activity Details Payment Plans **Make a Payment** Transactions Statements Tax Forms Help Sign Out

## How would you like to pay?

Payment amount

\$2,500

\* Payment method

[Change](#)

New credit or debit card




Please enter your credit card information and click on the 'Continue Checkout' button.

A convenience fee is not charged if an individual uses their checking or savings accounts to pay tuition, fees and room/board.

\* Card number

 Card number required

\* Expiration date

\* Security code 

\* Zip/Postal code

International cardholders may input "N/A"

☐ Save card for future use



## Make a Payment

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Pay amount

Step 2 of 3: Payment method

1 2 3

How would you like to pay?

Payment amount

\$2,500

\* Payment method

New credit or debit card

New 529 Savings Plan

International payment

New Bank Account

*Payment can be made through a 529 Plan. Click in the field and*

**\* 529 savings plan name**

Select...

- AR - Arkansas Brighter Future Direct Plan
- AR - Brighter Future Advisor Plan
- AZ - Goldman Sachs 529 Plan
- CA - ScholarShare 529
- CO - CollegeInvest Direct Portfolio College Savings P
- CO - Scholars Choice Education Savings Plan®
- DC - DC College Savings Plan
- GA - Path2College 529 Plan
- ID - IDeal - Idaho College Saving Program
- IN - CollegeChoice 529 Direct Savings Plan

*a list of registered 529 vendors is displayed. Select yours from the list. If yours is not listed, you must contact your 529 Plan's administrator.*



## Make a Payment

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Pay amount

Step 2 of 3: Payment method

How would you like to pay?

Payment amount

\$10,000

\* Payment method

New credit or debit card

New 529 Savings Plan

International payment

New Bank Account

*International students may use this link to connect to an international-payment processor.  
Follow the instructions on the website.*

## Make a Payment

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Pay amount

Step 2 of 3: Payment method

1 2 3

How would you like to pay?

Payment amount

\$10,000

\* Payment method

New credit or debit card

New 529 Savings Plan

International payment

New Bank Account

*ACH payments can be initiated from a checking or savings account starting on this link.  
Follow the instructions on the website.*



Q - How do I pay my bill?

mail a check to with your UD ID number on the memo line:

University of Dallas  
Attn: Office of Finance #696  
1845 E Northgate Dr  
Irving TX 75062-4736

or bring payment to:

Cashier's Window in the Office of Finance  
University of Dallas  
Cardinal Farrell Hall, Suite 120

